

American Legion Auxiliary - Department of California

Unit Name: _____ No. _____ District No. _____
 Name of Unit President: _____ Telephone # _____
 Address: _____
 City: _____ Zip Code: _____ Final 2014 Membership _____

Guidelines for Unit Activity Report June 1, 2017 - May 31, 2018

If your Unit made goal by April 1, 2018 and you would like to compete for the Best Overall Unit Activity Report (Colleen Award), this form must be filled out with a written supplemental report of 1,000 words or less showing hours and dollars spent in the six major programs: Americanism, Children & Youth, Education, Legislation, Poppy, and Veterans Affairs and Rehabilitation. This report is due to the District President on or before **April 14, 2018**.

MEMBERSHIP — 100 Points Possible — Required Program What is your current membership? _____ What was your last year's membership? _____ Did you qualify for a Department Citation? _____ Did your Unit make goal? _____ By what date? _____	Points Awarded
AMERICANISM — 100 Points Possible — Basic Program Did your Unit participate in the Essay Contest? _____ Did your Unit contribute to the Department Americanism Fund? _____ \$ _____	Points Awarded
CHILDREN & YOUTH — 100 Points Possible — Basic Program Did your Unit make donations to Department? _____ \$ _____ How much did your Unit spend locally on Children & Youth? \$ _____ Total contribution to Child Welfare Foundation \$ _____	Points Awarded
EDUCATION — 100 Points Possible — Basic Program Did your Unit contribute to the Department Education Fund? _____ \$ _____ Did your Unit buy Poppy Seals? _____ \$ _____ Did your Unit give any material assistance to students in your community? \$ _____	Points Awarded
LEGISLATIVE — 100 Points Possible — Basic Program Does your Unit and/or members subscribe to: <i>The Dispatch</i> ? Total Subscriptions _____ Number of letters/postcards written _____ Number of replies received _____	Points Awarded
POPPY — 100 Points Possible — Basic Program Number of poppies ordered this year _____ # of Poppy increase from last year _____ Number distributed _____ Did your Unit sponsor Poppy contests? _____ Which contests? _____	Points Awarded
VETERANS AFFAIRS & REHABILITATION — 100 Points Possible — Basic Program Did your Unit make regular donations to Department? \$ _____ Does your Unit do any local rehabilitation work? \$ _____ Donations to Department Gift Shop/Patient Remembrance? \$ _____	Points Awarded
AUXILIARY EMERGENCY FUND — 30 Points Possible — Elective Program Did your Unit contribute to the Auxiliary Emergency Fund? _____ \$ _____ Did your Unit provide assistance to a local member(s)? _____ \$ _____	Points Awarded
COMMUNITY SERVICE — 30 Points Possible — Elective Program Did your Unit cooperate with other groups for community betterment? _____ What was your special project? _____	Points Awarded
GIRLS STATE — 30 Points Possible — Elective Program Did your Unit sponsor or share sponsorship of a citizen to Girls State? _____ Did your Unit contribute to the Girls State Fund? _____ \$ _____	Points Awarded

JUNIOR ACTIVITIES — 30 Points Possible — Elective Program Does your Unit have Junior membership? _____ Are they organized? _____ Did your Unit contribute to the Department Junior Conference? _____ \$ _____ How many of your Unit Juniors attended Junior Conference? \$ _	Points Awarded
NATIONAL SECURITY — 30 Points Possible — Elective Program Did your Unit work on National Security Legislation? _____ How many Unit members attended Awareness Assembly in Washington, D.C.? _____ Did your Unit participate in Civil Defense/Disaster Relief activities? _____ How? _____	Points Awarded
PAST PRESIDENTS' PARLEY — 30 Points Possible — Elective Program Did your Unit contribute to the Past Presidents' Parley Nurses' Scholarship Fund? _____ \$ _____ Did your Unit offer a Nurses' Scholarship locally? _____ \$ _____ Does your Unit have an organized Past Presidents' Parley? _____	Points Awarded
PUBLIC RELATIONS — 30 Points Possible — Elective Program Did your Unit have articles in a local paper? _____ Did your Unit have time on the radio? _____ Did your Unit have time on the TV? _____	Points Awarded
GENERAL — 50 Points Possible — 10 Points Each Question — Elective Program Are your Unit Bylaws up to date? ____ Has your Unit a complete Unit History that is up to date? _____ Does your Unit have a drill or ritual team? _____ Does your Unit keep a copy of Annual Reports for the new Unit Chairmen? _____ Does your Unit have a President's Procedure Book to pass onto the new President? _____	Points Awarded

This is a true report of Unit Activities. The donations were verified by a comparison with the Treasurer's records.

Unit President's Signature

Unit Treasurer's Signature

NOTE TO UNITS: If you have made Unit Goal by **April 1, 2018**, this report must be completed and filed with your District President on or before **April 14, 2018** to qualify for the Best Overall Unit Report (Colleen Award). Your Unit must show participation in the six basic programs of the American Legion Auxiliary. **A supplemental report must be attached stating basic facts and statistics.** Leave Points Awarded blank as they will be filled in by your District President.

NOTE TO DISTRICT PRESIDENT: Review reports and insert points awarded for each report received. Please select **ONE** winning Unit Activity Report based upon points awarded and supplemental report as the Best Overall Unit Report for your District and mail **only the winning report** to the Department Membership Chairman on or before May 1, 2018

Submit this report to your Unit Membership chairman before
April 1 2018
joancannon@hotmail.com
Dept Membership Chairman