



American Legion Auxiliary

World's largest women's patriotic service organization

MEMBERSHIP APPLICATION

APPLICANT INFORMATION

Name (First) (M.I.) (Last)
 Address
 City State Zip
 Home Phone / / Cell Phone Email Address
 Date of Birth (Required) Birth - 17 18 and over Unit # Location / /
 Signature of Applicant (or legal guardian if under 18) _____ Date _____

ELIGIBILITY INFORMATION

through-Name of Veteran (if living, must be member) American Member ID Number Living Deceased
 Veteran's American Legion Post Name Post # City State
Veteran Served: (check all that apply)
 WWI (4/6/17-11/11/18) WWII (12/7/41-12/31/46) Merchant Marines (12/7/41-12/31/46)
 Korea (6/25/50-1/31/55) Vietnam (2/28/61-5/7/75) Lebanon/Grenada (8/24/82-7/31/84)
 Panama (12/20/89-1/31/90) Gulf War/War on Terrorism (8/2/90 until cessation of hostilities)
Applicant's Relationship to the Veteran:
 Mother Wife Grandmother Sister Self
 Direct Descendant (daughter, granddaughter, great granddaughter, etc.)
 Have you been a member previously? Yes No
 I certify that the above named individual served at least one day of active duty during the dates marked above and was honorably discharged serving honorably.
 Post Adjutant/Officer Membership Verification / / Date _____
 For Veteran's DD214 Discharge Papers: <http://www.archives.gov/veterans/military-service-records>

HELP US GET YOU CONNECTED!

I am interested in learning more about:
 Paid Up For Life Membership Scholarships Fundraising
 Volunteering for Veterans Community Service Member Discounts and Services
 Education Activities Auxiliary Emergency Fund Activities to Support Active-Duty Military and Families
 Youth Activities Local Unit Activities Other _____
 Recruiter's Name _____ Unit/Post # _____ City _____ State _____
 Please contact the following individual(s) about volunteering or joining the American Legion Auxiliary:
 Name _____ Phone _____ Email _____
 Name _____ Phone _____ Email _____
 Name _____ Phone _____ Email _____

Mail completed application to American Legion Auxiliary department/state headquarters.

Annual dues must accompany completed application. Ask local contact for amount due. For current department address go to: www.ALForVeterans.org and click Join. Dues include a yearly non-refundable allocation of \$3.40 for American Legion Auxiliary magazine.

Membership pending approval of application.

Avoid delays in processing your membership:

A. Ensure all blanks are filled out LEGIBLY on membership application and signatures of member and Post Adjutant/Officer or Unit Secretary for Female Veterans Only has signed membership verification.

1. Name (First, M.I. Last)
2. Address
3. State
4. Zip Code
5. Home Phone
6. State
7. Zip Code
8. Home Phoney
9. Cell Phone (optional)
10. Email Address (optional)
11. Date of Birth required if Junior Member (under 18)
Check either Birth - 17 or 18 and Over box
12. Unit #
13. Location of Unit - City
14. Signature of Applicant (or legal guardian if under 18)
15. Date
16. Name of Eligibility or sponsor
17. American Legion Member ID #
18. Check whether eligibility is living or deceased
19. Name of Post eligibility belongs to
20. Post #
21. City where Post is located
22. State where Post is located
23. Check Era Veteran Served (check all that apply)
24. Applicant's Relationship to the Veteran
25. Check Yes or No dependent upon whether applicant has previously been a member
26. Post Adjutant/Officer Signature for Membership Verification. Unit Secretary can verify for Female Veterans Only)
27. Date

Avoid common errors:

Date of Birth mandatory for all Junior members

Name of Eligibility or Sponsor is required whether they are living or deceased

Eligibility, if living, must belong to an American Legion Post and the name of the Post and member ID# is mandatory

Era Veteran served is mandatory as is the applicant's Relationship to the Veteran

Live Units (those with access to their Unit database (ALAMIS) - print "batch receipts" and include with transmittals. When inputting members into ALAMIS, make sure you continue through the entire process of entering a member until you get to the end before you stop. If you don't complete the process, Department can't post the dues to National. Only you can complete the process so very important to "continue" until you come to the "end" of the entire process before you quit.

Before you seal your envelope to mail to Department:

make sure you have enclosed all transmittals, all applications for all new members, check made payable to A.L.A., Department of California for the correct amount owed (use attached membership table to calculate amount owed)

If possible, use membership transmittal forms that can be found on the Department Website at

<http://www.calegionaux.org/membership.htm>. All of these forms are "fillable" meaning you can type and print them. If you don't have access and are handwriting transmittals, please make sure you write legibly so that information can be read.

*** The Transferred Member ***

If a member from another unit is transferring into your unit, you must fill out a Member Data Form and send to the Department Office. The Unit should retain a copy for their records. The center area of the form is for the transferring information and the transferring member **MUST** sign the form. The top of the form should be filled in with Department **CA** and the unit number to which she is transferring. Always ask to see a current year's membership card before accepting a transfer. The member must be in good standing.

Rules have changed. as of 2016 National Convention...a member can either pay the old or new Unit to which she is transferring to.

*** REMEMBER TO ***

Put members in alphabetical order on your transmittal forms

Put phone number and email addresses on transmittals

Make sure that the applications for new members are completely filled out....missing information causes delays in your Unit getting credit for these members.

Rejoin members are treated just like new members, application, voted on by Unit. Only difference is on a member who is rejoining, you need to put REJOIN and Member ID# at the top of the membership application so that a duplicate record is not created in ALA MIS (American Legion Auxiliary Management Information System).

Live units need to add their new members to ALA MIS before they transmit to Department....this saves time in posting and also you can make sure that the information is correct. Some applications are very hard to read and you are more familiar with address in your area than Department is.

If you are contacted by someone from the office, please respond promptly, even if is to say that you are trying to get the information needed.