



American Legion Auxiliary,
Department of California, Historian
July Bulletin 2023

Hello everyone! It is truly an honor to serve as the Department Historian this year. I am excited to welcome everyone to the 2023-2024 fiscal year! I pray that we all have a fantastic year filled with beautiful memories!

Here are some suggestions that I have for Unit and District Historians. Speak to the President you are Historian for and ask them what their goals and expectations are. Inquire what the order of priority of events is for them and what events they would like to have highlighted. Even ask what size written/picture book they would like to have. Do your best to work with them and assist them in meeting if not exceeding their goals and expectations. Be sure to follow the **strict rules** for Written, Picture History Books for Competition and ensure copies are also provided to E.hernandez.ala299@gmail.com.

Do your best to attend your Unit and District Organizational Meetings and monthly meetings. Add all the events, activities, and fundraisers to your calendar. Include dates where Mid-Year and Year-End Reports are due. If possible, designate a time where once a week you can focus on Auxiliary. At least three weeks prior to those due dates asterisk those dates and start working on your reports at that time.

When submitting or posting pictures make sure there is **NO ALCOHOL** in the featured pictures.

When taking pictures, be sure to SMILE, as, the photographer. This will encourage those to smile back at you and the camera which will help you obtain that best shot! You can smile, wave, and say Cheese! Don't be afraid to direct people to pose and add chairs for seating when taking pictures of large groups. Ensure you get the proper name, spelling, and title of those you photograph and document the information with the pictures.

When it comes to minors, **YOU MUST** obtain written consent from the parent / legal guardian of the minor. It is important to include our Juniors in as much as we can. We can all agree we must protect them at all costs. This is why we must obtain written consent forms. Advise the parents to keep a copy; Historians keep a copy and when submitting pictures include those written consent forms. Do the best you can. Please see attached consent form.

Get your Juniors involved. Juniors can make their own Written, Picture History Book for Competition.

Include context of what is happening in the picture/flyer/post. Include the five "W's" and "H." Who, What, Where, When, Why, and How. Who is being featured? What is taking place? Where is this event taking place? When were the pictures taken? Why was this taking place? How can others support it?

You can find me on Facebook and tag me on your legion family post!! Also, if you have any 2022-23 Convention/Installation pictures, please forward them for the start of Glenda Shultz book. I look forward to seeing all the great things California will do this year.

For God and Country
The Golden State – United As One
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Date _____

Signature of Parent or Guardian _____

(if under age 18)