

1. The Department National Security Chairman's expense allowance shall be as adopted in the annual budget. The Chairman shall submit an end-of-year statement of the expenses incurred and proposed recommendations affecting the program budget for the next year to the Finance Committee by May 1.
2. The National Security Committee works to maintain and promote a strong national defense by educating members on national and civil defense, and emergency preparedness, POW/MIA awareness, local and worldwide support of USO and other activities that assist our veterans, members of the military and their families. (2008)
3. The Department of California shall accept the adopted legislative program of The American Legion on National Security. The Department Chairman shall place emphasis on any special programs or projects stressed by the National Organization and encourage Units and Districts to give complete cooperation, assistance, and support when requested.
4. Chairmen shall be encouraged to cooperate with the press, radio, television, and legislative committees to better promote the program and cooperate with the Committee whose program is affected.
5. Mid-Year Report Forms for all committee programs shall conform with standard time frames. Unit report forms are to be sent to the District Chairman by December 1st. District report forms are to be sent to the Department Chairman by December 15th. (2023)
6. End of Year report forms for all committee programs shall conform with standard time frames. Unit report forms are to be sent to the District Chairman by the second Friday in April. District report forms are to be sent to the Department Chairman by May 1<sup>st</sup>. Department Chairmen reports are to be sent to their Division Chairman and the National Committee Chairman by May 15th. (2019)
7. The nomination form and rules for nominating women who are currently serving our Country in the U.S. Army, Navy, Marine Corps, Air Force, Space Force or Coast Guard (including National Guard and Reserve components of each branch) for the "Salute to Service Women Award" can be found on the Department Website. The completed form and a written narrative (750 words or less) or a YouTube video (3 minutes or less), done by the nominee, must be sent to the National Security Chairman by deadline set by National. A copy of this nomination must also be sent to the Department Past Presidents Parley Chairman by the second Friday in May, so that she can contact the nominee regarding the Department function that she will be honored. Additionally, if the Salute to Service Woman Award Honorees attend the Past President Parley (PPP) Luncheon then their corsages and PPP Luncheon tickets will be paid out of convention funds. (2023)